

City of Mabton, Washington

City Council

Meeting Minutes

Tuesday, December 29, 2015

Call to Order:

The Mayor called the meeting to order at 6:00 pm.

The following were:

Present:

Mayor Mario Martinez, Council members Arturo DelaFuente, Vera Zavala, Oping Hutson, Mark Gourneau and Sophia Sotelo. City Attorney James Carmody, City Administrator Walt Bratton, Finance Director Carrie Tribble; City Engineer David Van Cleve and Police Chief Cas Cedillo (*arrived late to the meeting at 6:11 PM*)

Absent:

Fire Chief Luke Cussins

Also Present:

The following citizens were in attendance: Isaac Martinez, Mark Martinez, Ms. Martinez, and five youth

Meeting Agenda:

A motion was made to approve the meeting agenda by Council member Gourneau, 2nd by Council member Sotelo; motion passed.

Consent Agenda:

Councilmember Gourneau made a motion to pass the consent agenda it was 2nd by Council member Hutson; motion passed.

Public Hearing:

None

Old Business:

None

New Business:

A. **Approve Budget Amendments for FY 2015, Ordinance No. 2015-1070:**

The Mayor went over the budget expenditures, revenues and areas of concern. He discussed the funds and line items that were over budget and explained the reasoning why (ex: cemetery user fees were below market rate, cemetery funerals/burials were at an all-time high in FY 2015, Sunnyside Municipal Court Contract was over-budget, etc.). Overages will be balanced with a LGIP transfer of funds from the city reserves if needed. Staff will concentrate in closing out the books/accounts for FY 2015 and preparing for the 13th month budgeting and reporting per the SAO.

Councilmember Gourneau made a motion to approve the budget amendments; 2nd by Councilmember Zavala; motion passed.

B. Approval of amendment to Ordinance No. 2015-1063 Setting Wages for Officers and Personnel with Ordinance No. 2015-1069:

City Administrator Walt Bratton explained the need to update (amend) this Ordinance per the Collective Bargaining Agreement (CBA) for FY 2016 COLA's of 1.5% for all city employees. Council member Gourneau made a motion to approve; 2nd by Council member Sotelo; motion passed.

C. Water Operations & Maintenance Manual Agreement with Gray & Osborne Engineers:

David Van Cleve, City Engineer, explained this item, he elaborated on the request by the City and the Washington State Department of Health (DOH) for a current and updated water operations, maintenance manual/plan. This will be the 1st phase of a two phase Manual. This phase will be paid for out of the city's water system revenues and the 2nd phase (is planned) to be paid for by a grant/loan. The 1st phase of this Manual will be completed in February 2016. It will assist staff, future grant funding agencies, the DOH and the city in operations and maintenance of the water distribution system based on the past couple of year's capital improvements and upgrades.

Council member Gourneau made a motion to approve this agenda item; 2nd by Council member DelaFuente; motion passed.

Visitors Comments:

None

City Council member's reports:

- Council member Gourneau no report
- Council member Sotelo had no report
- Council member Zavala had no report
- Council member DelaFuente had no report
- Council member Hutson had no report

Staff Reports:

Police Chief Cas Cedillo reported that there will be coverage over the New Year's Eve Holiday.

City Administrator Walt Bratton had no report.

Finance Director Carrie Tribble had no report.

City Attorney James Carmody stated that he was working on the water acquisition project.

Mayor's Report:

The Mayor thanked staff and the City Engineer for a very productive 2015 FY. He wished everyone a happy new year and said that we would be very busy in FY 2016 with projects and improvements in the city.

Executive Session:

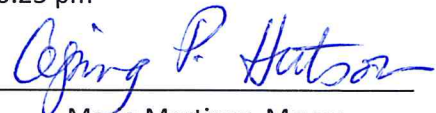
None

Adjournment:

The Mayor adjourned the meeting at 6:25 pm



Walt Bratton, City Administrator



Mario Martinez, Mayor