

City of Mabton, Washington
City Council
Study Session Minutes
Tuesday, February 9, 2016

Call to Order

The Mayor (Mario Martinez) called the study session meeting to order at 6:02 pm

Present:

Council members Sophia Sotelo, Mark Gourneau, Arturo DelaFuente, Vera Zavala, Oping Hutson and Mayor Mario Martinez

Also Present:

City Administrator Walt Bratton, Carrie Tribble, Finance Director; Chief of Police Cas Cedillo; James Carmody, 3 private citizens, Laura Vasquez, Nadia George, Deputy City Clerk; David Van Cleve, City Engineer

Absent:

Fire Chief Luke Cussins

Old Business:

A. **Discussion of Reader/Message Board for the City of Mabton:**

City Administrator Walt Bratton went over the requested revisions and additional information per the City Council at the last Study Session. The City Council wanted to know the difference b/w internal completion vs. external outsourcing/completion of the electrical work and trenching costs; also the difference b/w 19mm and 16mm. It was approximately 5K additional to go with the 16mm LED vs the 19mm LED option. City Council directed staff to purchase the 16mm LED Message/Reader Board from Quality Signs at a cost of approximately \$45,322.

B. **Purchase of CXT restroom for Feezell Park:**

City Administrator Walt Bratton updated the City Council with their requests for additional information on the CXT purchase, Gunnison Model w/o the breezeway attached, and cost for two larger sized CXT restrooms/models. Mr. Bratton elaborated that the cost to purchase a Tioga Special Toilet Building was approximately 35K; the cost to purchase a Double Cascadian Toilet Building was approximately 38K. Then Mr. Bratton shared the reasoning behind having a breezeway attached to the Gunnison CXT Model Restroom rather than having the door open air to users. The benefits of covered entry included:

- Ease of entry for a disabled person
- Protection from overhead elements (i.e. rain and snow)
- Floor will have less issues with slippage since water, ice, and snow will not collect
- Reduction in wind grabbing the door
- Better aesthetics with an even roof line design

Upon hearing the benefits, and after further discussion in this regard, the City Council approved of the purchase of (1) Gunnison Model CXT Restroom Facility to be placed at Feezell Park.

C. **Purchase of two (2) used trucks for the City of Mabton:**

City Administrator Walt Bratton updated the City Council on the past few months of research on the potential purchase of new and used trucks for the Public Works Department/City of Mabton. Research was done on the State Contract, at several lower valley car dealerships, on Craigslist, on trade-ins and on internet sites. After this review staff secured two trucks from automobile dealerships on the west side of

the state. One truck was for \$21,691 (2013 GMC Sierra 1500 4X4) and the second truck was for \$25,122 (for a 2012 Dodge Ram 1500 SLT 4X4). After extensive discussion the City Council approved the purchase of only one truck, which was the 2012 Dodge Ram 1500 SLT 4X4 Half Ton Truck, because they liked the 5-year warranty 100,000 mile option that was part of the sales package and price. City Council approved of the purchase of (1) truck for the city.

New Business:

- A. Turning PT 20-hour per week Police Clerk/TAC Officer into a FT 40-hour per week position as a 50/50 Deputy City Clerk (budget amendment in the FY 2016 budget):

City Administrator Walt Bratton elaborated on the idea of turning the Part-Time position in the Police Department (Admin. Clerk, TAC Officer) into a Full-Time position where 20 hours per week was funded by the Police Department and the other 20 hours per week was funded by the Administration Department. This would make the Full-Time with benefits job opportunity more attractive on the market. This goal could be reached with an additional \$20,000 in funding which would in turn create a 2nd Deputy City Clerk FTE for the City of Mabton. 50% of the job assignment for this position would be with/in the Police Department and the other 50% of the job assignment for this position would be in the Administration Department (City Hall).

The City Council brainstormed and discussed this item thoroughly and after the Mayor called for a vote to approve or deny this request from management it passed with a 3 Yes (Sophia, Tootie & Vera) votes and 2 No (Oping & Mark) votes; thus effective February 10, 2016, a Budget Amendment to the 2016 FY Budget was approved. This position's official job title will be Deputy City Clerk 50/50. Staff was directed to revise the job description, recruit for and hire this position. Staff was directed to make sure that the person hired for this position was fluently bi-lingual. Staff will make the applicable budget amendments in the 2016 FY budget to reflect this City Council approved item.

Visitor's Comments:

None

The study session meeting was adjourned by the Mayor Mario Martinez at 7:08 pm

Walt Bratton, City Administrator

Mario Martinez, Mayor