

ORDINANCE NO. 2019-1133

AN ORDINANCE CREATING THE CEMETERY ADVISORY COMMITTEE, WHOSE PURPOSE IT WILL BE TO REVIEW AND ADVISE THE CITY COUNCIL CONCERNING RULES, REGULATIONS AND FEES CHARGED IN THE MABTON CITY CEMETERY.

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MABTON, WASHINGTON, AS FOLLOWS:

Section 1. Statement of Purpose: The City Council for the City of Mabton, Washington, has determined that the existing ordinances providing rules and regulations regarding the use of grave sites and the appropriateness of fees charged in the Mabton City Cemetery needs review and study. The City Council has determined that an independent committee of interested citizens would be very helpful to the City Council in establishing policies for the cemetery. Accordingly, the cemetery advisory committee is hereby created pursuant to this Ordinance.

Section 2. Establishment of Committee/Eligibility: There is hereby created a cemetery advisory committee which shall consist of five members. One of the members of the committee shall be a member of the Mabton City Council. The other four members are required to be eighteen years of age, and shall reside within the city limits. Committee members shall not receive compensation for his or her service on the committee, but may be reimbursed for expenses incurred doing committee work, when such reimbursement is pre-approved by the Mayor. Members of the committee shall be nominated by the Mayor and their nomination shall be approved or disapproved by the Mabton City Council. In addition to the one council member, the City shall designate a Chairman under the direction of the Mayor to attend committee meetings and keep minutes or notes of committee activities.

Section 3. Term of Committee Members: The term of the committee member that is also a City Council member shall be for a period of two years. Thereafter, the City Council member on the committee shall be re-designated by the Mayor as approved by the majority of the City Council. The terms of the non-council committee members shall be for a period of four years. Said committee members may be reappointed if said committee members are willing to serve additional terms of four years.

Section 4. Organization and Meetings: After the appointment of the initial committee, members of the committee shall meet and organize. The Chairman of the committee shall be elected by the five members. The Chairman of the committee shall be someone other than the council member appointed to serve on the advisory committee. It shall be the duty of the Chairman to preside at all meetings of the committee and to represent the committee at City Council meetings. The staff member designated by the Mayor shall be responsible to keep minutes and notes of the committee meetings. A majority of the committee shall constitute a quorum for the transaction of business and a minimum of three affirmative votes shall be necessary to pass and/or carry propositions

before the committee. The committee shall meet as often as the committee determines is necessary, but shall meet at least monthly in the City council chambers, or at such other location as the committee members shall agree during the first three months after the committee is established.

Section 5. Duties and Responsibilities: The cemetery advisory committee shall have the duty and be responsible to assess the rules and regulations of the cemetery, particularly with regard to the placement of flowers, ornaments, or other articles of personal property in the cemetery. The committee shall also be responsible to make recommendations regarding perpetual care, and the watering and maintenance of the cemetery. The committee shall also be responsible to assess and make recommendations regarding fees and charges to be imposed for burials and other services provided in the cemetery in order to ensure the cemetery's continued viability in the near and long range future.

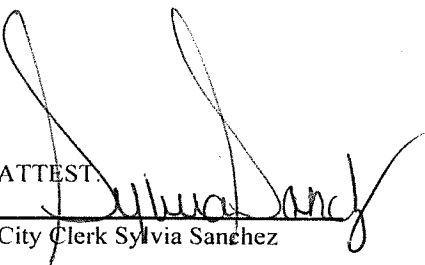
Section 6. Budget and Annual Report: The cemetery advisory committee shall be responsible to coordinate with the Mayor and City Finance Director regarding the budgeting of monies for activities and expenses of the committee. The Chairman of the committee may present an annual budget to the City Council outlining the projected budget of the committee in order to substantiate the proposed budget. Said budget shall be submitted to the City Finance Director in November of each year.

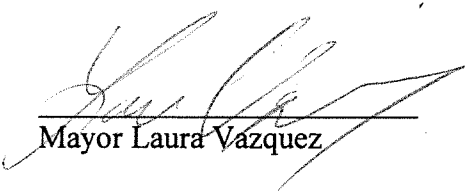
Section 7. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid, the remainder of this Ordinance or the application of the provisions to other persons or circumstances, shall not be affected.

Section 8. Effect: This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

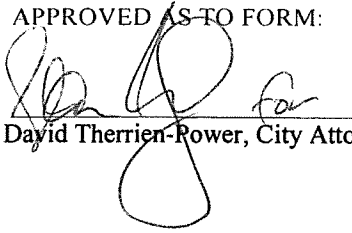
PASSED BY THE CITY COUNCIL FOR THE CITY OF MABTON, WASHINGTON,
this _____ day of February 2019

ATTEST:


City Clerk Sylvia Sanchez


Mayor Laura Vazquez

APPROVED AS TO FORM:


David Therrien-Power, City Attorney