



CITY COUNCIL MEETING MINUTES

Tuesday August 10, 2021

Present: Council Members Arturo De La Fuente, Vera Zavala, Sophia Sotelo, Diana Castaneda, Mayor Laura Vazquez, City Engineer Jamin Ankney, City Attorney James Carmody, City Clerk Sylvia Sanchez, City Treasurer Jamison Horner, Deputy City Clerk Joshua Roberson

Absent: Council Member Mark Gourneau, Fire Chief Luke Cussins

1. Call to Order Time: 7:05pm

2. Pledge of Allegiance, Moment of Silence and Roll Call

There was a motion by Sophia and a second by Arturo that Council Member Mark Gourneau be unexcused from the meeting because he did not call in. Unexcused 4-0

3. Vote on the Meeting Agenda

There was a motion by Sophia and a second by Vera to approve the Meeting Agenda with the Addition of New Business Item "G" Creating Position for Customer Service Clerk

4. Consent Agenda (The following will be enacted by one motion. There will be no discussion separate of these items unless a Council Member requests separate discussion. The item will be removed from the Consent agenda and added to New Business.)

A. Approve Study Session Minutes for Tuesday July 27, 2021

B. Approve City Council Meeting Minutes for Tuesday July 27, 2021

C. Approve Payroll Warrant Register August 10, 2021, Number #12265 & EFT in the amount of \$30,519.91

D. Approve Claim Voucher/Payment August 10, 2021, Number #TBD to #TBD & EFT in the amount of TBD

E. Approve Progress Estimate No. 1 Washington Street Overlay Project in the Amount of \$99,185.23

- F. Approve Final Progress Estimate No. 2 City Park Sidewalk Improvements Project in the Amount of \$6,614.96

There was motion by Sophia and a second by Diana to approve the Consent Agenda. Approved 4-0

5. New Business

- A. Approval of Yakima Valley Conference of Governments Professional Service Agreement Amendment No. 2

There was a motion by Sophia and a second by Arturo to Approve Amendment No. 2. Approved 4-0

- B. Approval of Resolution 2021-14 Authorizing the Mayor to Sign the Employment Agreement with Juan Alvarez for the Position of Public Works Director

There was a motion by Sophia and a second by Diana to approve Resolution 2021-14. Approved 4-0

- C. Approval of Change Order No. 1 City Park Sidewalk Improvements Project in the Amount of \$1,000

There was a motion by Sophia and a second by Diana to approve Change Order No. 1. Approved 4-0

- D. Acceptance of the City Park Sidewalk Improvements Project as Complete

City Engineer came back to explain that he had looked at the area that Arturo was concerned about during the Study Session. Jamin did not find a problem and explained further that it was probably on a list of problems that they contractor would be fixing as they finished the project out.

There was a motion by Sophia and a second by Diana to Accept the project as completed. Approved 4-0

- E. Approval of Resolution 2021-15 Acceptance of the Regional Mobility Grant from the Washington State Department of Transportation

There was a motion by Sophia and a second by Vera to approve Resolution 2021-15. Approved 4-0

- F. 2nd Quarter Financial Report

Jamison explained that there was big increase on the Revenue side; this was almost entirely due to the ARPA money. This money is currently sitting in the bank not being in spent because we need to look into the rules on how this money can be spent. In the coming months we will be developing policy for how we are deciding where this money is going and also deciding where this money is going.

Jamison explained on the Expenditure side we are down in the General Fund; this is due primarily to the personnel issues in the Police Department. There are some bigger Expenditures going into the Cemetery for some irrigation replacements. The Water Fund is also having some bigger Expenditures due to some repairs and personnel coming out of there. It is still well below 50% because of a big Capital project anticipated.

Overall, we are doing well in the General Fund because of the open Police Chief and the ARPA money.

G. (Addition) Establishing Position for Customer Service Clerk Pending Approval of Salary Schedule Per the Collective Bargaining Agreement.

There was a motion by Sophia and a second by Vera to approve establishing the position.

Approved 4-0

6. Staff Reports

Sylvia and Jamison wanted to thank council for listening to staff and making the Customer Service Clerk Position. She believes that it will really help us moving forward.

Juan wanted to thank the Council and the Mayor for putting on National Night Out and hopefully next year he will be able to attend. He stated that Well #6 is finally helping and soon everyone should be noticing better water pressure. When we start seeing white paint in the street it will be so that these are identified for next year when we start filling them in.

7. Mayor's Report


The mayor wanted to thank council for helping with National Night Out.

Arturo asked for an update on how much progress the Washington Street Overlay project was coming along. Jamin explained that the road was removed and there was some of the asphalt was starting to be spread.

8. Adjournment: Time: 7:34pm



Laura Vazquez, Mayor



Joshua Roberson, Deputy City Clerk